

Christine Kolacio

Aichhornngasse 12/4

1120 Wien

+43(0)664 415 02 96

ck@wordsinprogress.at

www.wordsinprogress.at

Curriculum vitae

PROFESSIONAL EXPERIENCE

February 2006 to the present - Freelance Language Teacher, Trainer, Coach, Editor, and Translator - Vienna, Austria

- English and Italian language training for specific purposes (Business and Economics, Legal, Insurance, Industry, Tourism, Diplomacy, International Relations and Public Policy)
- Significant experience in teaching in the multicultural classroom, with emphasis on social, cultural, and linguistic issues.

DETAILS

Sprachenzentrum der Universität Wien (2011 to the present)

- Language Center of the University of Vienna
- Group Courses in English, based on the levels for Language Proficiency described in the Common European Framework of Reference for Languages
- "Personalentwicklung für UniversitätsmitarbeiterInnen"
- courses for University staff geared towards the development of specific skills

Bundeskanzleramt, Verwaltungsakademie des Bundes (2013 to the present)

- Specialised English Communication (SEC) Seminar
- a three-day intensive English Seminar for Civil Servants which focuses on communication skills in the work environment; emphasis on discussion, presentations and negotiations

Embassy of Burkina Faso, Vienna (2009 to the present)

- Individually-tailored conversation workshops for senior diplomatic staff

Landesgericht, Wien (2007 to the present)

- Provincial Court, Vienna
- Private Italian Conversation course for State Advocates and Judges.
- Focus on legal vocabulary, grammatical structures, and pronunciation

Generali Group, Wien (2005 to the present)

- Instructor, Cambridge University Business English Certificate (BEC) Preparation courses (Preliminary, Vantage and Higher Levels)
- Individually-tailored courses for Senior Management, Legal Department and Property Management Staff, and Workers' Council Representatives

United Nations/ IAEA, Vienna (2006-2012)

- Group and individual courses in General English leading to the United Nations Proficiency Exam
- Group and individual courses for UN diplomats, geared towards communication in the diplomatic environment
- Seminars and workshops for the development of specific skills: Writing, Meetings and Presentations, Conversation, Listening, Negotiation, The Art of Small Talk, Effective Spoken & Written Communication in the Professional World
- Specific individual instruction with focus on phonetics, intonation, and listening comprehension skills

Fachhochschule des BFI Wien (2013-2016)

- Lecturer, PMIT Bachelor's Program. Courses taught: Meetings and Negotiations, IT Case Studies, PM Situations (Role play workshop for Project Managers)

Steps Ahead Language Forum, Wien (2005 - 2012)

- Business English group courses

Freelance Language Teacher, Italy 1993-2004

TRANSLATION AND EDITING WORK

July-August 2014 - Translation from German into English of Hawaiian Lomi Lomi Nui Massage Techniques - Basic Knowledge, authored by Birgit Wieczorek (Original Title: Massagetechniken der hawaiianischen Lomi-Lomi-Nui-Massage - Basiswissen)

February 2014 - Translation of the Art Exhibition Catalog: "329", WUK Projekt Raum, Vienna, Curator: Olympia Tzortzi

2000 to the present

translation of letters, documents, texts for the public and private sector, proofreading and editing of theses, dissertations, articles, and personal documents

EDUCATION

Master of Arts in Intercultural Competencies, Danube University, Krems, Austria. (to be completed Spring 2018)

Psychodramatic Linguistics (PDL) Train-the-Trainer course, Mainz, Germany (October 2017-June 2018)

Training Program in Psychodramatic Linguistics (PDL), University of Vienna (2011-2012) A language teacher training course in which the principles of psychodrama and dramaturgy are adjusted to fit the foreign language classroom and enhance language acquisition

Certificate in Teaching English to Speakers of other Languages (CertESOL) Trinity College London (July 2000)
an accredited English Teaching Diploma, awarded with full marks.

Bachelor of Arts in Modern Languages, Bryn Mawr College, Pennsylvania, U.S.A. - Major: French Language and Literature. (May 1984)

LANGUAGES

English and Italian (Native Speaker)
German, French, and Spanish (fluent)
Croatian (Intermediate knowledge)

OTHER INFORMATION

Born 1963 in Boston (U.S.A.), US and Italian citizenship.